

**ERASMUS PLACEMENT OFFER
OR LEONARDO PLACEMENT OFFER**

INSTITUTION INFORMATION	
Name of organisation	Universidade de Vigo
Address	Universidade de Vigo Escola Enxeñaría Telecomunicación - Campus Universitario de Vigo E-36310 Vigo (Spain)
Telephone	+34 /986 818766
Website	http://www.uvigo.es
Short description of the institution	The Universidade de Vigo is a young public academic institution officially founded in 1990 which is organised in three Campuses, placed in three different cities, Vigo, Pontevedra and Ourense- all of them in the South of Galicia, Northwest of the Iberian Peninsula. It has around 21,000 students in 39 degrees, 74 postgraduates and 42 PhD programmes. Our institution leads a Campus of International Excellence, awarded by the Spanish Ministry of Education in 2010, a Campus of the Sea which gathers the teaching and researching efforts of seven public universities in Galicia and North of Portugal, as well as those of two national research organisms. As regards its scientific production, the Universidade de Vigo has been ranked 15th on the list of Spanish universities. On the last Shanghai Ranking it is on the top 500.
CONTACT DETAILS OF THE INSTITUTION	
Contact person for this placement	Rebeca Pilar Díaz Redondo Escuela de Ingeniería de Telecomunicaciones Campus Universitario de Vigo (s/n) 36310, Vigo (Pontevedra). Spain
Department	Green IT projects The student will have as a tutor: the coordinator and the technical staff involved in this EU project.
Direct phone and mail	+34 968 813469 becariosgreenit@uvigo.es
TRAINING PLACEMENT INFORMATION	
Department	International University Cooperation -EU projects
Description of activities	Community management, Audiovisual skills, web related skills, moderation of the social media content, web updates.

	The activities are framed in the context of our European GreenIT projects: Tempus, Erasmus Mundus.	
Working language	French	
Location	Escuela de Ingeniería de Telecomunicaciones Campus Universitario de Vigo (s/n) 36310, Vigo (Pontevedra). Spain	
Duration	Minimum 3 months, maximum 12 months (to be confirmed with the project coordinator)	
Working hours / week	25 hours per week from 09.00 to 14.00 h	
Accommodation	University of Vigo will help to find a good accommodation in a shared flat, with other students or in an individual apartment, even with a Spanish family.	
Internship grant	No financial contribution. Students must apply for an Erasmus or Leonardo Grant at their home institution/country.	
COMPETENCES, SKILLS AND EXPERIENCE REQUIREMENTS		
Number of students required	1	
Competences required	<ul style="list-style-type: none"> - Excellent knowledge of French - English optional - Any relevant discipline (Communication, Publicity, Advertising, Public Relations, Audiovisual Sciences degrees are considered an advantage) - Good computer skills (Word, Excel, Access, PowerPoint) and social networking - Mature, responsible, organised. - Interested in international affairs and in European projects. - Familiar with the internet and social networks - Capability of working in an international environment 	
Degree	Undergraduate or postgraduate student	
DOCUMENTS REQUIRED		
Interested students must send by email asap, the following documentation:		
Presentation letter X	Curriculum Vitae X	Academic certificates <input type="checkbox"/>