KTU Policies

Your contract with KTU, your rights and obligations as member of KTU community. Assoc. Prof. Milda Paulikaitė, Department of Philosophy and Psychology.

Rights and obligations of the students are determined by the following documents:

**Study Agreement**
**KTU Academic Regulations** (approved 20 June 2012)
**Kaunas University of Technology The Code of Academic Ethics** (approved 25 January 2012)

**Academic Ethics Code Violations**
1. Plagiarism
2. Cheating on examinations
3. Improper use of Internet
4. Improper use of electronic device for or during examinations (e.g., cell phone, laptop, smartphone, calculator)
5. Unauthorized collaboration
6. Alteration of graded assignment
7. Forgery and falsification – of data, patient or university documents (e.g., letters and transcripts), etc.
8. Lying
9. Facilitating academic dishonesty
10. Unfair competition
11. Infringement on the rights of others
12. Assault
13. Destruction or defacement of property
14. Theft
Definitions & Examples of Ethics Code Violations

1. Plagiarism
   Submission of the same or substantially similar work of another person, such as an author or classmate
   Improper documentation of quotations, words, ideas, or paraphrased passages taken from published or unpublished sources
   Use of the results of another student’s work, while representing it as one’s own
   Unauthorized submission of a paper as original work in one course when the paper has received credit in another course

2. Cheating on Examinations
   Use of unauthorized materials (e.g., devices, notes, books) during an in-class or take-home examination
   Consultation of unauthorized materials while being excused (e.g., on a bathroom break) from an examination room
   Copying answers from another student or allowing another student to copy your answers
   Unauthorized discussion of an exam’s content during its administration
   Obtaining an examination or answers to an examination prior to its administration
   Studying from an old exam whose circulation was prohibited by the instructor
   Failing to comply with designated time limits for an academic evaluation prior to its administration
   Acting as a substitute for another or utilizing another as a substitute during an academic evaluation of any type
   Making unauthorized photocopies of examinations

3. Improper Use of Internet
   Plagiarism from a published or unpublished Internet source
   Improper or lack of documentation of an Internet source
   Use of paper writing services or paper databases on the Internet
   Accessing Internet during an examination without prior approval

4. Improper Use of Electronic Devices
   Consultation of unauthorized electronic devices (e.g., calculators, cellular phones, smartphones, computers) during examinations
   Use of electronic devices to communicate within or outside an examination room (e.g., use of cellular phones is not permitted during an exam)
   Storage of test answers, class notes, and other references in electronic devices for use during examination
   Improper use during examination of email, text paging, and instant messaging
Use of electronic device to record examination questions

5. Unauthorized Collaboration
   Collaboration on homework assignments, papers, or reports unless explicitly assigned or approved by faculty

6. Alteration of Graded Assignments
   Submission of an examination or assignment for regrading after making changes to the original answers

7. Forgery and Falsification
   Falsification or invention of data in laboratory experiments and data analysis
   Citation of nonexistent sources or creation of false information in an assignment
   Attributing to a source ideas or information not included in the source
   Forgery of university documents, such as academic transcripts or letters of reference

8. Lying
   Request for special consideration from faculty or university officials based upon false information or deception
   Claiming falsely to have completed and/or turned in an assignment
   Falsely reporting an ethics violation by another student

9. Facilitating Academic Dishonesty
   Intentionally or knowingly aiding another student to commit a violation of academic conduct
   Allowing another student to copy from one’s examination during administration of the exam
   Providing copies of course material whose circulation was prohibited (e.g., or assignments) to students enrolled in or planning to take that course
   Taking an examination or completing an assignment for another, or permitting one to do so
   Providing specific information about an exam to a student who has not yet taken the exam

10. Unfair Competition
    Willfully damaging the academic efforts of other students
    Stealing another student’s academic materials (e.g. book, notes, assignment, USB flash drives, etc.)
    Denying another student needed resources in a deliberate manner, such as hiding library materials or stealing lab equipment
11. Infringement on the Rights of Others
   Using behavior that jeopardizes the rights or safety of members of the Kaunas University of Technology community, or jeopardizes the orderly functioning of University-related activities

12. Assault
   The threat of or commission of physical or psychological harm against any member of the University community or any person present on University property

13. Destruction or Defacement of Property
   Willful or otherwise unwarranted destruction or damage of property belonging to the University or sites used by the Kaunas University of Technology for educational or business purposes

14. Theft
   Theft of any item or property or knowing possession of stolen property belonging to the University, any member of the University community, or any site used in conjunction with University educational or business purposes

15. Disruption or Obstruction of Classes, Meetings, and Organized Social Events
   Use of abusive, violent, obscene or irresponsible behavior on University property or during University sponsored events

16. Violation of any of the Rules and Regulations of the Kaunas University of Technology
   Examples include but are not limited to illegal use of drugs, firearms, and sexual harassment.